

**KERR COUNTY UNITED  
WAY**

Jenna Moebes, Executive Director  
333 Earl Garrett, Kerrville, TX 78028  
Office: 830.895.1555  
Fax: 830.895.1556  
[director@kerruw.org](mailto:director@kerruw.org)  
[www.kerruw.org](http://www.kerruw.org)



**2019-2020 - Grant Application**

Please contact Jenna Moebes with any questions or concerns. We look forward to serving you!

***PLEASE DO NOT RETYPE THIS FORM.***

**Name of Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Federal Tax ID Number:** \_\_\_\_\_

**Telephone/Fax Number:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Purpose of Grant Request: \$**\_\_\_\_\_

- The opportunity, challenge, issue or need currently facing your organization.
- Explain how you will meet the goal(s) including the number of people served.
- Describe what the funds will be used for and when they will be used.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Amount of Grant Request: \$**

**Did you receive Grant Funds last year? If so, how much? And what were they used for?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Listed below is the information that will be required for your grant application. Please use up to 3 pages for your submission. All required information can be submitted electronically or in hard copy. Failure to provide all required information will not allow the Board to evaluate your grant application.** (If any required items can not be included in the application, please provide reason for exclusion so Board may consider grant application).

### **General Organization Information**

- Brief summary of organization history, mission and goals including date organization established.
- Description of organization's current programs or activities including strengths, service statistics or accomplishments.
- Please include supplementary fundraising activities your agency conducts.
- Disclose your organization's relationship with other agencies with similar missions.
- Number of full-time and part-time paid staff plus volunteers
- Disclose the counties you serve and number of individuals served in Kerr County for the previous calendar year.
- Disclose number of employees and number of Board Members in Kerr County.

### **Financial and Leadership Information**

- List of Board Officers and Directors
- Organizational Budget, 2 years prior and current (may include any balance sheets for support)
- Financial Statements, 2 years prior and current (audited if available)
- Most Recent IRS Form 990 (must be complete form)
- Most Recent IRS Determination Letter and any renewals.

**PARTICIPATION AGREEMENT**

We agree to allow Kerr County United Way the right to inspect and audit this agency’s books and financial records, if it is deemed necessary.

We agree to participate actively in the ANNUAL FUNDRAISING CAMPAIGN, and to support Kerr County United Way’s efforts throughout the year, including but not limited to:

- ▶ Identify the agency as a United Way participating agency on letterhead, if, possible, and in all publicity and educational efforts in the community.
- ▶ Have the agency’s staff/board members/volunteers and/or workers actively participate in the annual United Way Presentations and its ANNUAL FUNDRAISING CAMPAIGN.
- ▶ Encourage the agency, Board of Directors, staff, and volunteers pledge to Kerr County United Way.
- ▶ Attach three (3) client stories that are representative of people helped in the past year. Please change their names and give stories that can be printed and/or placed in social media.

**NON-DISCRIMINATION POLICIES**

We do not exclude anyone from service because of race, ethnic origin, religion, or gender and there is no segregation of persons served on the basis of race, ethnic origin, religion, or gender.

With regard to hiring, assignment, promotion or other conditions of staff employment we do not discriminate on the basis of race, ethnic origin, religion, or gender.

This agency has a written plan for positive action to achieve equal employment opportunity for all persons in the filling of its staff positions including elements such as contacts with various organizations in the community, including minority group organizations, regarding the agency’s employment needs, recruitment advertisements in minority group news media where advertising in the general media is used to fill jobs, identifying the agency as an equal employment opportunity employer in recruitment advertisements, and the use for job referral purposes of only those employment agencies that do not discriminate on the basis of race, ethnic origin, religion, or gender in making referrals.

We do not discriminate on the basis of race, ethnic origin, religion, or gender in membership on the agency’s governing body.

The practices of this organization conform to the non-discrimination policy stated above.

\_\_\_\_\_  
**Signature of Chief Administrator**

\_\_\_\_\_  
**Signature of Board Officer**

\_\_\_\_\_  
**Print Name and Title**

\_\_\_\_\_  
**Print Name and Title**